

Onondaga Central School District



DATE: February 23, 2015
TO: Board of Education
FROM: Rob Price, Superintendent of Schools
SUBJECT: Building Condition Survey

An outline presented at the February 3rd Board of Education Meeting from our January District Health, Wellness and Safety Committee showed a timeline developed by our Architect for the upcoming building condition survey. This memo serves as an outline for recommendations on how the district will be involved with implementation of that timeline.

Meetings with each building should be scheduled in March with the building team and the Architect's Team. These should happen prior to the building walk around and will include the following staff members: building principal, building head custodian, and a team of 2-3 additional building stakeholders who may wish to share health and safety focused building needs, as well as members of the district administration to include the Superintendent, Business Administrator and Director of Facilities. In addition to this team, there are two districtwide committees of the board that may wish to develop an adhoc committee to be part of the building condition survey and building level meetings.

Under Education Law, the District Health, Wellness and Safety Committee will be required to accept the final Building Condition Survey prior to submittal to SED in January of 2016; however, the district's Facilities Committee may wish to be part of the assessment process as well. Creation of a new committee is an option, having a combination of the two committees with only three members of the board being present at any one time is an option, or sticking with one of the existing committees is also an option.

The format for the meetings will be informal and allow the buildings to share their perception of future building needs and allow our Architecture team to obtain valuable information as part of the data collection before they begin the comprehensive assessment.

The comprehensive assessment is planned to begin during April break to minimize disruptions to classes and will continue over the next several months with a completion date of November 15, 2015. The walk around during April break would consist of the Architect's team of professionals, the building head custodian, the Director of Facilities and any committee member that wishes to be part of the walk around.

Please let me know if you have any questions or comments in regards to this format.

Sincerely,