

August 21, 2019
Onondaga CSD
King + King Project #19-44-6686
Meeting Minutes - #03

Attending:	Position:
Rob Price	OCS D
Jennifer Woody	OCS D
Michael Aiken	OCS D
Maggie Mahoney	BOE
Michael Kobasa	BOE
Robin Larkin	OCS D
Lisa White	DO/Community Member
Joe Campbell	Community Member
Warren Smith	OCS D
Trina DeCilles	OCS D
Jason Czarny	OCS D
Rob Cormier	OCS/Community Member
Patty Cormier	OCS/Community Member
Michael DiPerna	C&S
J.D. Pabis	C&S
Bernie Martin	Appel Osborne
Liz Fisher	F S Engineering
Frank Walczak	K+K
Jason Benedict	K+K

Long Range Planning Process:

I. Purpose:

To continue the District’s Long Range Planning (LRP) process and discuss potential scope of work items regarding the next capital improvement Project.

II. Overview of Long Range Plan:

A. Updates:

1. Since the last meeting on 6/24/19, the Architect/Engineering (A/E) team has visited the building to further investigate the scope of work described in the past 2015 Building Condition Survey, as well as ‘program’ requests from the District.

As a result, the Long Range Plan was revised in format to more clearly reflect the potential scope of work for areas including: Site; Hazardous Materials; General Construction (AKA “Arch”); Mechanical; Plumbing; Electrical.

2. Since the last meeting the A/E team also generated ‘order-of-magnitude’ cost estimates for each of the scope items. *(Note: These cost estimates are preliminary and based on conceptual design ideas. Further estimating will be required once a more specific scope of work is identified.)*

B. Review of LRP:

1. The task of the committee was/is to review and discuss the proposed scope of work, as well as prioritize (A = High; B = Medium; C = Low). See attached LRP with edits & prioritization.
 - i. **MS/HS:** reviewed 8/21/19
 - ii. **Wheeler:** reviewed 8/21/19
 - iii. **Rockwell:** To be reviewed at the next meeting.
 - iv. **Industrial Arts:** To be reviewed at the next meeting.

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- v. **Transportation:** To be reviewed at the next meeting.
- vi. **District Office:** To be reviewed at the next meeting.
- vii. **IT Building:** To be reviewed at the next meeting.

III. Action Items:

- A. **K+K:** Will update the Long Range Plan based on comments stated at the meeting.
- B. **K+K:** will set-up a meeting with Day Automation, F|S Engineering, District and K+K to discuss security/surveillance upgrades for each building.

IV. Next Meeting:

- A. **September 9, 2019 (6:00pm) – High School Library.**

These notes are being taken on the Owner's behalf and written additions or corrections are invited. If no comments are received within 5 days after receipt of these notes, they will be considered correct. Meeting minutes are distributed electronically via email.

King + King Architects LLP



Jason Benedict, AIA, LEED AP
Partner