Onondaga Central School District

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New York State Education Department Office of Audit Services 89 Washington Avenue Room 524EB

RE: ANNUAL AUDIT and CORRECTIVE ACTION PLAN FOR THE INDEPENDENT AUDIT ENDING JUNE 30, 2023

Dear Sirs:

This corrective action plan has been written to address the audit findings in the auditor's management letter for the year ending June 30, 2022, as required.

Current Year Deficiencies Pending Corrective Action:

Budget Amendment-

During the course of the examination, it was noted that the District increased the budget in the amount of \$5,000 for an agriculture incentive grant. However, a formal Board resolution could not be provided to support these amendments.

- Responsible person(s): Superintendent and Business Administrator
- Plan: Providing fiscal transparency is essential to the operations of a school district. Beginning Immediately, October 18, 2023, all grant awards will be presented to the Board of Education and a formal resolution will be adopted in support of each budget amendment before such an amendment be formally made.
- Completion Date: 6/30/24 (Ongoing)
- · Oversight: Business Administrator

Sincerely,

Joseph Sterbank Business Administrator

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